Class Sign-In & Sign-Out Sheet

For kids' classes, camps and clubs. Parents sign the child in at drop-off and out at pick-up.

Class: _____ **Teacher:** _____ **Date:** _____

Only release a child to the people listed by their parent. Check ID if you do not know the person.

#	Child's name	Time in	Parent signature (drop-off)	Time out	Picked up by (name + signature)	Notes / allergies
1						
2						
3						
4						
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